



BERLIN PUBLIC SCHOOLS

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AGREEMENT *Berlin Board of Education* And *Turnitin, LLC*

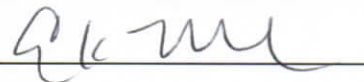
For the purposes of this Agreement, “directory information,” “de-identified student information,” “school purposes,” “student information,” “student records,” “student generated content,” and “targeted advertising” shall be as defined by Conn. Gen. Stat. § 10-234aa.

1. All student records, student information, and student-generated content (collectively, “student data”) provided or accessed pursuant to the contract are not the property of, or under the control of, the Contractor.
2. The Board shall upon written request have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by sending such request to the Contractor by electronic mail at DPO@turnitin.com. The Contractor will delete the requested student data within thirty (30) business days of receiving such a request.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to the Terms of Service:
[https://help.turnitin.com/Privacy and Security/Privacy and Security.htm](https://help.turnitin.com/Privacy%20and%20Security/Privacy%20and%20Security.htm)
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If a student, parent or legal guardian contacts the Contractor directly and requests to review student data in possession of the Contractor, the Contractor agrees to refer that individual to the Board and to notify the Board within five (5) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein, by following the amendment procedures outlined in the Board’s Confidentiality and Access to Education Records Policy, **5125 and 5125-R (regulations)**.
5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.

6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10- 234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:
 - a. Notice of the breach shall be delivered to the Board by electronic mail to the **SysAdmins serveradmins@berlinschools.org** and shall include the following information, to the extent known at the time of notification:
 - i. Date and time of the breach;
 - ii. Names of student(s) whose student data was released, disclosed or acquired;
 - iii. The nature and extent of the breach;
 - iv. The Contractor's proposed plan to investigate and remediate the breach.
7. Unless otherwise instructed by the Board through options selected in the product provided by the Contractor, student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The laws of the State of Connecticut shall govern the rights and duties of the Contractor and the Board.
10. If any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions or applications of the contract which can be given effect without the invalid provision or application.
11. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
12. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

BERLIN BOARD OF EDUCATION

Print: ERIN K. McBURK

Signed: 

Date 4/6/2021

TURNITIN, LLC

Print: Angela Rhee for Chris Caren

Signed: 

Date 04/06/2021



REFERENCE NUMBER
75A1D30B-EF87-4BD3-8BC5-82940660105C

SIGNATURE CERTIFICATE

TRANSACTION DETAILS

Reference Number
75A1D30B-EF87-4BD3-8BC5-82940660105C

Transaction Type
Signature Request

Sent At
04/06/2021 04:48 EDT

Executed At
04/06/2021 10:45 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
f7162296ab2326641351da4c28c110ee79ee19cd5761c130c6e845d454045159

DOCUMENT DETAILS

Document Name
Student Data Privacy Contract Ct Model Terms Of Service - Revised 1

Filename
student_data_privacy_contract_ct_model_terms_of_service_-_revised_1_.docx

Pages
2 pages

Content Type
application/vnd.openxmlformats-officedocument.wordprocessingml.document

File Size
128 KB

Original Checksum
708f0de1a1e84f39a3c71fdb7b5a525e13fb5253aeb6f2328b5b239f6664c2421

Signer Sequencing
Disabled

Document Passcode
Disabled

SIGNERS

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Components
3

E-SIGNATURE

Status
signed

Multi-factor Digital Fingerprint Checksum
626ca435b7c978766c6c388fc3c776d731c6b33b6defeb2509e073ee4814d36

IP Address
73.189.244.24

Device
Firefox via Mac

Drawn Signature



Signature Reference ID
50D06CBD

Signature Biometric Count
71

EVENTS

Viewed At
04/06/2021 10:45 EDT

Identity Authenticated At
04/06/2021 10:45 EDT

Signed At
04/06/2021 10:45 EDT

AUDITS

TIMESTAMP

04/06/2021 04:48 EDT

04/06/2021 04:48 EDT

04/06/2021 10:45 EDT

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AUDIT

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Angela Rhee (arhee@turnitin.com) was emailed a link to sign.

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